

16 October 2025

**TO THE CREDITOR AS ADDRESSED**

Dear Sir/Madam

**STEVENS CONSTRUCTION (NSW) PTY LIMITED (IN LIQUIDATION)**  
**ACN 121 684 348 ("THE COMPANY")**

**FIRST AND INTERIM DIVIDEND**

As you are aware, Jonathon Keenan, Andrew Cummins and I were appointed Joint and Several Liquidators of the Company on 2 July 2024.

We advise that realisations in the matter have progressed and there are sufficient funds to pay an interim dividend to unsecured creditors.

Accordingly, it is our intention to declare a First Interim Dividend to unsecured creditors of the Company on or before **16 December 2025**. In this regard, please find enclosed a Form 547 Notice of Intention to Declare a Dividend.

We advise that any unsecured creditors who have not already done so, are required to formally prove their debts against the Company by **7 November 2025**, should they wish to participate in the distribution. Further, any creditors wishing to amend their previous claim, must submit a revised proof by **7 November 2025**. Otherwise, you may be excluded from the benefit of a dividend. A Form 535 Formal Proof of Debt is attached for this purpose.

In preparation for the distribution of the dividend, we have also attached an Electronic Funds Transfer (EFT) form. Would you please complete the form indicating your nominated EFT details.

Should you have any queries, please contact Joshua Coorey of this office at (02) 8263 2320 or by email to [stevensconstruction@brifnsw.com.au](mailto:stevensconstruction@brifnsw.com.au).

Yours faithfully

**STEVENS CONSTRUCTION (NSW) PTY LIMITED (IN LIQUIDATION)**



**PETER KREJCI**

Joint and Several Liquidator

Encl.

Novabrif Pty Ltd Trading as BRI Ferrier ABN 61 643 013 610  
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FORM 547

CORPORATIONS ACT 2001

Subregulation 5.6.65(1)

NOTICE TO CREDITOR OR PERSON CLAIMING TO BE A CREDITOR  
OF INTENTION TO DECLARE A FIRST AND INTERIM DIVIDEND

STEVENS CONSTRUCTION (NSW) PTY LIMITED (IN LIQUIDATION)  
ACN 121 684 348 ("THE COMPANY")

A first and interim dividend is to be declared to Unsecured Creditors of the Company, on or before 16 December 2025.

Unsecured Creditors who have not already done so, are required to formally prove their debt against the Company on or before 7 November 2025.

If you do not, we will exclude your claim from participation, and we will proceed to make a first dividend without having regard to it.

A Form of Proof of Debt is enclosed for your convenience.

DATED this 16<sup>th</sup> day of October 2024.



PETER KREJCI  
JOINT AND SEVERAL LIQUIDATOR

BRI FERRIER  
Level 26  
25 Bligh Street  
Sydney NSW 2000

Encl.

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

To the Joint and Several Liquidators of Stevens Construction (NSW) Pty Limited (Administrators Appointed) ACN 121 684 348

1. This is to state that the company was, on 27 May 2024 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup> (full name):

.....  
('Creditor')

.....  
of (full address)

for \$.....dollars and.....cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup> state how the debt arose	Amount \$	GST included \$	Remarks <sup>(4)</sup> include details of voucher substantiating payment

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following: .....

Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

Date	Drawer	Acceptor	Amount \$ c	Due Date

I am **not** a related creditor of the Company <sup>(5)</sup>

I am a related creditor of the Company <sup>(5)</sup>  
relationship: \_\_\_\_\_

3A.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

3B.<sup>(6)\*</sup> I am the creditor's agent authorised to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

The External Administrators' (whether as Voluntary Administrators/Deed Administrators/Liquidators) will send and give electronic notification of documents. Please provide your email address below:

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

DATED this.....day of.....2025

Signature of Signatory .....

NAME IN BLOCK LETTERS .....

Occupation.....

Address.....

**OFFICE USE ONLY**

POD No:		ADMIT (Voting / Dividend) - Ordinary	\$
Date Received:	/ /	ADMIT (Voting / Dividend) - Preferential	\$
Entered into CORE IPS:		Reject (Voting / Dividend)	\$
Amount per CRA/RATA	\$	Object or H/Over for Consideration	\$
<b>Reason for Admitting / Rejection</b>			
PREP BY/AUTHORISED		<b>TOTAL PROOF</b>	\$
DATE AUTHORISED	/ /		

### Proof of Debt Form Directions

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Related Party / Entity: Director, relative of Director, related company, beneficiary of a related trust.
- (6) If the Creditor is a natural person and this proof is made by the Creditor personally. In other cases, if, for example, you are the director of a corporate Creditor or the solicitor or accountant of the Creditor, you sign this form as the Creditor's authorised agent (delete item 3A). If you are an authorised employee of the Creditor (credit manager etc), delete item 3B.

### Annexures

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
- B. An annexure to a form must:
  - (a) have an identifying mark;
  - (b) and be endorsed with the words:
    - i) "This is the annexure of *(insert number of pages)* pages marked *(insert an identifying mark)* referred to in the *(insert description of form)* signed by me/us and dated *(insert date of signing)*; and
  - (c) be signed by each person signing the form to which the document is annexed.
- C. The pages in an annexure must be numbered consecutively.
- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.



**Stevens Construction (NSW) Pty Limited (In Liquidation)**  
**ACN 121 684 348**

**Electronic Funds Transfer details Form**

**Creditor Name** \_\_\_\_\_

**Bank** \_\_\_\_\_

**Account Name** \_\_\_\_\_

**BSB** \_\_\_\_\_

**Account Number** \_\_\_\_\_

**Contact Details**

*(please provide your contact details, so we can confirm your EFT details over the phone)*

**Name** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Position** \_\_\_\_\_

I confirm that the above bank account is the nominated account for payment of any dividends paid by the Company.

**Signature** \_\_\_\_\_